

Professional Academic Advisor

- Provide holistic support which includes connections to appropriate resources (health & wellbeing, basic needs, academic), time-management, balancing work & school, tools and skills to be successful at HSU.
- Interpreting DARS and DARS Degree Planner, DARS Workshops.
- Understanding GE, major requirements, and curriculum.
- Developing a sense of belonging and connection with HSU and community.
- Help students develop confidence in major.
- Emphasize co-curricular opportunities and importance to personal, academic, and professional development.
- Foster an understanding of how classes connect to, and help prepare for, their career.
- Fit of major to career path.
- Reinstatement and Academic Probation advising.
- Early Alert outreach.

Major-Based Peer Mentor (MBPM) -RAMP Mentor

- Mentors are assigned a small caseload of approximately 10-12 second year and/or new transfer students to support for the academic year.
- Mentors work 7 hours per week.
- Projects are determined through conversations between mentors and department representatives.
- The work of the MBPM-RAMP Mentors should offer intentional professional development around:
 - Mindfulness related to equity and inclusion
 - Communication skills
 - Time management
 - Interpersonal skills
 - Professionalism
 - Bridging students to university resources
 - Building relationships with faculty and staff
 - Guidance related to dept capstone experiences
- As such, mentors are not: Academic Peer Coaches, Tutors, or extensions of Administrative Support personnel.

Faculty Advisor

- Advise on upper division major requirements, pathways, and curriculum.
- Fine tune DARS Degree Planner as students goals change with experience in the major.
- Course exceptions and substitutions.
- Emphasize co-curricular opportunities and importance to personal, academic, and professional development.
- Internships and research opportunities.
- Graduate School advising.
- Connections to career and professional organizations.
- Mentorship.

Career Advisor

- Identify career values and interests. Explore majors that meet students' professional goals.
- Demonstrate how a major and it's coursework connect to career goals. Build confidence in articulating coursework, skills, and experience to employers in a variety of formats.
- Demonstrate how to identify and pursue professional opportunities. Provide resources that expand their knowledge of career paths they may want to pursue.
- Host career-focused events and workshops: i.e. SkillShops, Part-Time Job Fair, Internship Week, Career & Volunteer Expo, Educator Job Fair.
- Build awareness of strengths and areas for development. Encourage students to seek out opportunities to gain experience, perspective, and connections.
- Support students in professionally advocating for themselves. Salary negotiation.
- Coordinate with academic departments.
- Cover letter, resume, CV and specialty resumes; Interview preparation and mock interviews.
- Graduate school guidance and applications.
- Jobs, part-time jobs, internships, and entry-level career search.