

## Sample Questions Used by Employers

The following questions are frequently used by interviewers to obtain the information they need. Use these to practice for your interview. Open-ended questions such as “How would you describe yourself?” and “Why should I hire you?” are opportunities to give the employer information about your skills and accomplishments.

- How would you describe yourself?
- What are your career plans? Long-range? Short-range?
- Why do you want to work for our organization?
- What do you know about our company?
- What type of position interests you most?
- What two or three things are most important to you in your job?
- What qualifications do you possess that you feel will make you successful in your career?
- Why did you choose your particular major and/or minor?
- Do you have plans for continued study?
- What have you enjoyed most about your past jobs? Least?
- What have you learned from your mistakes?
- Where do you see yourself five (or 10) years from now?
- Are you willing to relocate? Travel?
- What kind of work environment do you prefer?
- What two or three accomplishments have given you the most satisfaction? Why?
- What do you consider to be your strengths? Weaknesses?
- What extracurricular or outside activities have you pursued while in college?
- What did you learn from them?
- How would you deal with a conflict between yourself and someone in another office (agency, division) with whom you had to work closely?
- Why should I hire you?
- How do you spend your leisure time - your hobbies and outside interests?
- How do you deal with stress?
- How good are your writing skills?
- Describe your experience working with . . .
- What would you do if . . . (a hypothetical situation that might occur on the job)?